Children First Learning Partnership
Risk Assessment Record Form

1. **SCHOOL NAME** Kingsfield First School 2. **Assessor(s)** Carolyn Hodson-Headteacher (DSL) 3. **PREVENT risk assessment**

What are the hazards?	**Who might be harmed and how?**	**What are you already doing?** List the control measures already in place	**What is the risk rating – H, M, L?** See section 5	**What further action, if any, is necessary, if so what action is to be taken by whom and by when?**	**Action Completed** State the date completed and sign.	**What is the risk rating now – H, M, L?** See Section 5
Leadership Leaders (including governors and trustees) do not understand the requirements of the Prevent Statutory Duty or the risks to the organisation. The Duty is not managed or enabled at a sufficiently senior level.	Pupils and staff – risk of radicalisation	• Prevent training for all staff, link Director and link Governor – Home Office course. • All Governors read and understood KCSIE chapter 2. • Lead Director/Lead Governor/Prevent Lead in school is at appropriate seniority. • DSL to attend termly SSCP updates and ensure familiar with local PREVENT updates via ESAS emailed updates. • Safeguarding policies are signed off by Link Governor and Director. • Leadership/DSL/DDSLs have a clear understanding of reporting and referral mechanisms • Staff are fully aware of Prevent policy • Clear induction for new members of staff/ECTs & volunteer process • Promotion of safeguarding culture – weekly safeguarding mtgs with SLT, weekly safeguarding briefings for all staff. • CFLP and SSCP safeguarding audit used effectively to identify key priorities for continuous improvement.	L	Continue to remind staff of Prevent Policy and Duty via regular safeguarding briefings throughout the year and increase the amount of training scenarios related to radicalisation and Prevent Duty for all staff. DSLs to attend the PREVENT training session led by SSCP and the Staffordshire Police PREVENT team on 22/10/25 to ensure up to date knowledge and disseminate to DDSLS and staff.	Ongoing 22/10/25	L

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Working in Partnership The organisation does not establish effective partnerships with organisations such as the Local Authority and Police Prevent Team to ensure they are fully aware of the national &local risks in order to safeguard pupils.	Pupils – risk of radicalisation . Pupils with SEND particularly vulnerable.	The school has strong partnerships with: • Staffordshire Safeguarding Children's Partnership • DSL forum at SSCP which includes regular updates from the Prevent Team and via ESAS emails on the local PREVENT agenda • Staffordshire Police Prevent Team including Chanel Panel • LADO • Pupils and families	L	New DSLs to sign up to the Educate Against Hate newsletter and share with staff. This will provide latest news, blogs and resources to support leaders, DSLs and staff to have up to date and current knowledge/understanding and protect pupils from radicalisation.	New DSLs- Dec 2025	L

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Staff Training Staff do not recognise signs of abuse or vulnerabilities and the risk of harm is not reported properly and promptly by staff.	Pupils – risk of radicalisation . Pupils with SEND particularly vulnerable.	• Link Governor and link Director complete Prevent Training. • All staff complete Prevent Dec 23 training and this is regularly discussed/practised via scenarios at staff briefings with a focus on '***Notice, Check, Prevent'.*** • Annual refresher training for all staff. • All staff and Governors read and understand the required sections of KCSIE. • Staff are regularly briefed/updated in line with DSL updates from SSCP and Staffordshire Police Prevent Team -local and national risks • All staff are fully aware of all safeguarding policies and procedure and ensure they are displayed on staff board and website for reference as needed • Promote safeguarding culture including staff to share and discuss any concerns with DSL/DDSL	L	Information from 'Educate Against Hate' newsletter is cascaded and discussed with staff.	December 2025	L

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Information Sharing Staff do not share information with relevant partners in a timely manner	Pupils – risk of radicalisation . Pupils with SEND particularly vulnerable.	The school has a culture of safeguarding that supports effective arrangements to: • Identify children who may be need early help or who are at risk of neglect, abuse, grooming or exploitation • Help children reduce their risk of harm by securing the support they need, or referring in a timely manner to those who have expertise to help • Clear and robust safeguarding policies and procedure including raising concerns radicalisation concerns and making a Prevent referral	L			L

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Building resilience to radicalisation Children, parents and members of the community are exposed to intolerant or hateful narratives and lack understanding of the risks posed by terrorist organisations and extremist ideologies that underpin them.	Pupils – risk of radicalisation . Pupils with SEND particularly vulnerable	• CFLP carries out safer recruitment checks on all employees • Clear code of conduct and induction procedure in place and volunteers process • Broad and balanced curriculum which promotes SMSC development, British Values, community cohesion and protected characteristics is taught across the school and via assemblies (e.g. Picture News) • Opportunities are provided for pupils to discuss controversial issues in a safe space • 'What to do if I am worried' strategies are shared and promoted in an age-appropriate way across the school • Computing curriculum ensures pupils develop necessary digital literacy skills • Strong pastoral and SEND provision /support in place to ensure vulnerabilities are identified and needs met. • School proactively shares information with parents and members of the community via the website and newsletters to educate about risks posed to their children and themselves e.g. the PREVENT awareness course link for the public on safeguarding newsletter, safeguarding prevent tab on website. • Regular parent information posters shared regarding online safety and e-safety tab on website.	L	**New teachers** to become aware of additional teaching resources provided by 'Educate Against Hate' called 'Let's Discuss' so that they can used as part of conducting difficult conversations with pupils as necessary. PSHE expert for Staffordshire Council, Natalie Mc Grath, to lead CFLP PSHE networking session with a focus educating pupils on tolerance, respect and preventing racism. Develop curriculum, teaching and resources in school with pupils as a result.	Dec 2025 March 2026	L

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ICT Policies Ineffective ICT policies increases the likelihood of pupils and staff being drawn in to extremist material and narratives online. Inappropriate internet use by pupils is not identified or followed up.	Pupils and staff – risk of radicalisation . Pupils with SEND particularly vulnerable.	• DSL appointed as responsible for safeguarding & child protection including online safety. • Safeguarding policies in line with KCSIE updates on filtering and monitoring standards inc specific measures to comply with the Prevent Duty. • DSLs/DDSLs and Safeguarding Link Governor completed filtering and monitoring training (LGfL online course) • Computing and E-Safety curriculum equips pupils with the skills to stay safe online both at school and home • NOS accredited schools • Information posters and website materials used to highlight the importance of online safety to parents • Appropriate internet filtering is in place to prevent pupils accessing and/or sharing terrorist and extremist material when accessing the internet • Clear monitoring in place via Securas system and robust reporting system in place to inform DSL of any safeguarding or Prevent related concerns. • Termly filtering and monitoring records checks by Safeguarding Link Governor.	L			L

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Visitors External speakers or visitors being given a platform to radicalise pupils or spread hateful or divisive narratives.	Pupils and members of the community using the school premises for lettings	• Clear, robust signing in/out and DBS lanyard system in operation. Any concerns regarding visitors on site are reported to SLT. • School ensures all visiting speakers are suitable including the materials they share • School ensures all visiting speakers are appropriately supervised in line with safeguarding policy and procedure • School seeks advice and support from partners where necessary to make an assessment of suitability • Lettings are appropriately managed and due diligence checks carried out on the organisations using the school	L			L

4. Tick (√) if any of the identified hazards relate to any of the following specific themes:

Hazardous Substance	Manual Handling	Display Screen Equip	Fire	Work Equip / Machinery	Stress	Individual Person such as Young Person New/ Expectant Mother or Service User

If any are ticked a specific risk assessment form must be completed separately. For example a COSHH form must be completed if a hazardous substance is used.

5. **Risk Rating**

The risk rating is used to prioritise the action required. Deal with those hazards that are high risk first.

Risk Rating	Description	Action Priority
High	Where harm is certain or near certain to occur and/or major injury or ill-health could result	Urgent action
Medium	Where harm is possible to occur and/or serious injury could result e.g. off work for over 3 days	Medium priority
Low	Where harm is unlikely or seldom to occur and/or minor injury could result e.g. cuts, bruises, strain	No action or low priority action

6. **Assessment**

Signature of Assessor(s):
Print Name: Carolyn Hodson

Signature of Line Manager:
Print Name: N/A

Date Assessed: October 2025

Review Date: October 2026

7. **Communication and Review**

This risk assessment should be communicated to all employees and relevant persons who may come into contact with the hazards being assessed. The assessment must be reviewed annually or following a significant change, accident or violent incident.